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# *Minutes of the Borough Council Zelienople, PA*

2/10/2020

7:30 PM Council-Regular

MasterID:

666

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The February 10, 2020 Council Meeting of the Zelienople Borough Council was called to order at 8:04 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople, PA 16063. In attendance were Council members, Vice-President Andrew Mathew III, Gregg Semel, Marietta Reeb, Doug Foyle, Mary Hess, Ralph Geis and Mayor Thomas Oliverio.

Borough Manager Donald Pepe, Solicitor Bonnie Brimmeier, Police Chief James Miller, Zoning & Codes Officer Shelly Kaltenbaugh, Public Works Director Chad Garland and Borough Engineer Tom Thompson were also present.

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilman Gregg Semel

## VISITORS

Dan Fritch  
John Voll  
Rich Sefscik  
Megan Davis

Others were in attendance but did not sign in to identify themselves.

John Voll addressed council regarding a Code Violation where his neighbor has an RV in his driveway. He submitted names in a petition regarding this situation.

Mr. Rich Sefscik also addressed council on this matter.

Dan Fritch Introduced Megan Davis who is the new Vice President of the Business Association.

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Mayor Oliverio presented the 25-year Service Pin to Office Wayne Magill.  
The entire council and staff congratulated him and thanked him for his service.

## CONSENT AGENDA:

A motion was made by Mr. Matthew, second by Mr. Geis to:

-Transfer of funds, \$175,000 from the Electric Fund to the General Fund if needed

Motion carried 7-0.

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## OLD BUSINESS:

None

## NEW BUSINESS:

CONSIDER AUTHORIZATION OF THE BILLS TO BE PAID FOR MONTH OF FEBRUARY 2020 IN THE AMOUNT OF \$925,756.43.

A motion was made by Mr. Geis, seconded by Mr. Mathew to pay the February 2020 bills in the amount of \$925,756.43.

Motion carried 7-0

.AUTHORIZATION TO PAY INVOICE DOWNTOWN REDEVELOPMENT SERVICES - SREETSCAPE ASSISTANCE INVOICE # 323

A motion was made by Mrs. Reeb, seconded by Mr. Foyle to approve the payment to Downtown Redevelopment Services, in the amount of \$ 535.50 for the payment of invoice #323 relating to - Zelie " Streetscape Assistance".

Motion carried 7-0

AUTHORIZATION TO PAY INVOICE DOWNTOWN REDEVELOPMENT SERVICES - ZELIE RACP INVOICE #329

A motion was made by Mr. Geis, seconded by Mr. Mathew to authorize the payment to Downtown Redevelopment Services, in the amount of \$1,562.50 for the payment of invoice #329 relating to - Zelie " RACP BP Prep".

Motion carried 7-0.

CONSIDERATION FOR STONERIDGE CHANGE ORDER # 9 TO THE ZELIENOPLE COMMUNITY POOL RENOVATION PROJECT

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A motion was made by Mr. Semel, seconded by Mr. Mathew to approve change order #9 Chemical grout injection to the dive pool area for the negotiated price of \$29,874.84.

Motion carried 7-0.

## CONSIDERATION FOR STONERIDGE CHANGE ORDER # 10 TO THE ZELIENOPLE COMMUNITY POOL RENOVATION PROJECT

A motion was made by Mrs. Reeb, seconded by Mr. Foyle to approve change order #10 to include venting of the pool heater per the building code for the negotiated price of \$7,824.04.

Motion carried 7-0.

## CONSIDERATION FOR STONERIDGE CHANGE ORDER # 11 TO THE ZELIENOPLE COMMUNITY POOL RENOVATION PROJECT

A motion was made by Mr. Semel, seconded by Mrs. Hess to approve change order #11 to include installing a brick walkway along the western side of the pool house at the cost of \$6,881.01.

Motion carried 7-0.

## CONSIDERATION FOR STONERIDGE CHANGE ORDER # 12 TO THE ZELIENOPLE COMMUNITY POOL RENOVATION PROJECT

A motion was made by Mr. Mathew, seconded by Mrs. Reeb to approve change order #12 to include installing required edging in order to keep the brick pavers stable along the brick walkway on the western side of the pool house for the cost of \$1,077.59

Motion carried 7-0.

## CONSIDERATION FOR GRINDLINE PAY ESTIMATE # 6 TO THE ZELIENOPLE MEMORIAL SKATEPARK PROJECT

A motion was made by Mrs. Reeb, seconded by Mr. Foyle to approve the Grindline Skatepark's Pay Estimate No. 6 in the amount of \$30,947.76.

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Motion carried 7-0.

## CONSIDERATION FOR PAY M & B SERVICES ESTIMATE P14 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape - ECMS PROJECT

A motion was made by Mr. Mathew, seconded by Mrs. Hess to approve the M and B Services LLC ECMS Pay Estimate No. P14 in the amount of \$2,377.19.

Motion carried 7-0.

## CONSIDER NON-UNIFORMED PERSONEL POLICY CHANGE REGARDING VACATION ELIGIBILITY CRITERIA

A motion was made by Mr. Geis, seconded by Mrs. Reeb to approve the following change in the Non-Uniformed Personnel Manual to read:

This change will require Page 33 of the manual to read the following: A full-time NU employee with a hire date after March 1, 2019, is eligible to take their 5 days' vacation after completing three (3) month full time employment with the borough. This period is not to be confused with any set probationary period which may be longer.

This change is effective immediately upon council approval.

Motion carried 7-0.

## CONSIDER REMOVAL FROM PROBATIONARY STATUS AND MOVE TO REGULAR FULL TIME STATUS FOR KALEN BAILEY

A motion was made by Mr. Geis, seconded by Mr. Foyle to move to place Mr. Bailey on regular full-time status as he has successfully completed his probationary period effective February 4, 2020.

Motion carried 7-0.

## CONSIDER REQUEST FOR APPROVAL TO ATTEND THE 2020 GOVERNMENT FINANCE OFFICERS ASSOCIATION OF PENNSYLVANIA (GFOA-PA) ANNUAL CONFERENCE

A motion was made by Mrs. Reeb, seconded by Mr. Mathew to approve this request for Jill Stedina to

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attend the annual GFOA-PA Conference on April 19, 2020 - April 22, 2020. This includes cost for registration of \$400 (after March 13th \$425), plus room, food and travel. Room rate is \$125 per night plus occupancy tax.

Motion carried 7-0.

## CONSIDER ADOPTION OF PROPOSED RESOLUTION #430-20 - PENNDOT TRAFFIC SIGNAL APPROVAL

A motion was made by Mr. Semel and seconded by Mr. Mathew, to approve Proposed Resolution #430-20 for the purpose of applying for Traffic Signal Approval (TE-160) must be submitted in conformance with the instructions provided by PennDOT, and a Traffic Signal Permit

A full and true copy of Resolution #430-20 can be found in the Resolution Book.

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Secretary / Manager

Motion carried 7-0

## OTHER BUSINESS:

### HIRE OF PART TIME POLICE OFFICER

A motion was made by Mr. Semel, Second by Mrs. Hess, to hire Michael Petrie as a Part Time Police Officer for the Borough of Zelienople in accordance with the Civil Service Regulations contingent or him passing the required physical and drug testing. The date of hire will be the first day that he reports to work. Additionally, he will be on a one-year probation from the date of hire.

Motion carried 7-0.

## REPORTS:

None

An Executive Session was requested by Mr. Bayer for a Personnel matter

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An Executive Session was requested by Mr. Semel for a contractual matter

Council took a short break at 8:25 PM and returned at 8:40 PM

Council went into Executive Session at 8:40 pm and Returned at 9:18 PM.

Being no further business President Bayer closed the meeting at 9:18 pm.

ATTEST:

\_\_\_\_\_  
Borough Manager

\_\_\_\_\_  
Council President

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor